



WEST AUSTRALIAN SUBURBAN TURF CRICKET ASSOCIATION
Board Meeting 13 September 2017
WACA Ground, Conference Room
Minutes

1. **OPENING**

The meeting was declared opened by B Pearce (Chair) at 6.00pm.

2. **ATTENDANCE**

B Pearce, S de Alwis, W Barron, F Scardifield, J Smith, N Davis, S. Glover, D Clear (Competition Coordinator) and P Gregson (Executive Officer), N Ghort (guest)

3. **APOLOGIES**

J Kandiah, V Del Prete

4. **MINUTES**

Minutes of the Board Meeting of 9 August 2017 were distributed to member of the Board.

4.1 The Minutes were moved by N Davis and seconded by S Glover.

Carried: The Board accepted the Minutes.

5. **BUSINESS ARISING**

5.1 The Heads of Agreement documents for the Competition Administrator, Social Media Officer, Umpire's Advisor and Executive Officer are to be completed.

Action: V Del Prete to forward to S de Alwis for distribution to the contractors

6. **EXECUTIVE OFFICER'S REPORT**

6.1 **COVERS**

Requests have been received from Swanbourne, Tuart Hill and Fremantle Mosman Park. The Executive Officer (EO) distributed a record of the distribution of covers to clubs since 2013. The WASTCA has previously ordered and purchased covers (and hessian where applicable) from ABC Tarps on behalf of the clubs.

Action: Grounds Committee to confirm with any clubs that require covers and forward onto the EO to place orders

S Glover to provide a draft copy of the covers policy to the Ground Committee for finalisation

6.2 **TRIBUNAL PROCESS**

EO to develop a process and forward to the Board for comment. There is a need for a consistent process at each Tribunal to ensure the integrity of the procedure is maintained.

Action: EO to draft a process and forward to the Board by 27 September



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6.3 WASTCA Website

There has been difficulty accessing the site over the past few days. The EO has contacted Ventral IP (who host the domain name) and they have advised to contact the host, 'Free DNS Hosting'.

Action: Mark Bryant (Social Media Officer) is following this matter through

6.4 Cricket West Strategic Planning Process

The next planning session is being held on Monday 18 September with the aim of progressing closer to a vision and plan for Cricket West.

Action: F Scardifield and V Del Prete to attend on behalf of the WASTCA

6.5 WASTCA Strategic Plan

S Glover forwarded a copy of the WA Amateur Football League strategic plan to the EO for distribution to the Board with the aim of fostering a conversation on the strategic direction of the WASTCA. D Clear advised that any long term plan would be wise to link with the national and state plan for senior community cricket to make support and assistance easier to access.

B Pearce advised that the WASTCA had undergone a strategic planning exercise last season under the 'Top Plan' system which was conducted by an external facilitator, Colin Brown. It was discussed and decided to revisit this plan.

Action: The Plan will be reviewed by the Board after business at the November Board meeting

6.6 Survey Monkey Account

J Smith raised with the EO that the WASTCA has an existing account linked to a credit card for \$25 per month.

Action: The finance committee to determine the origin of the card and account and align it to current accounts

6.7 Murdoch University Melville Items

The EO introduced Nick Ghort (President of Murdoch University Melville CC). Nick raised a two items that were to the WASTCA as a collective;

- A lead for a company interested in possibly becoming a sponsor.

Action: S Glover to call Nick and arrange a meeting

- The club has access to a ground which is fully synthetic. The pitch is like a regular artificial pitch. It will be ready for use in 2018 as there is no maintenance plan in place yet and the club must complete their accreditation. It is Cricket Australia and FIFA approved.



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7. COMMITTEE REPORTS

7.1 FINANCE

Invoices for sponsorships are pending including ISC and Turf Care WA (TCWA). B Pearce, F Scardifield and S Glover are meeting this week to finalised arrangements from last season and formalise this season.

A discussion regarding the public display of finance reports on the website. All agreed a monthly summary of results will be posted **Carried**

S de Alwis will be away for the month of December. The delegation of financial authority must be finalised with the Commonwealth Bank.

Action: S de Alwis and P Gregson to organise signatories with the bank

The Finance Report was moved by W Barron and seconded by F Scardifield. **Carried**

7.2 EXECUTIVE

B Pearce welcomed D Clear in the role of Competition Administrator. David has a vast background in cricket administration and he is looking forward to working with the Board and clubs.

The Executive is keen to revisit the 'Top Plan' strategic plan which was developed in 2016. This will be reviewed by the Board at the November Board meeting.

The WASTCA has been approached by Sport FM to be part of a weekly one-hour cricket show. Every week is difficult and not feasible. S Glover suggested a podcast may work best for the WASTCA.

A pre-season captains meeting will not be held but a summary of changes will be developed by the Rules and Competition Committee and the Competition Administrator to be distributed.

7.3 PROTEST AND DISPUTES

Nothing to report.

7.4 COMMUNICATIONS AND MARKETING

S Glover tabled a report which included an update on social media statistics and the creation of a Sponsorship Prospectus and Umpires Flyer. **Carried**

7.5 RULES AND COMPETITION

N Davis tabled a report which included an outline for the Consultation Process for the Competition Review.

The process was moved by J Smith and seconded by S Glover **Carried**



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The report also tabled the review of By-Laws which the Committee has undertaken.

There was discussion regarding the length of the tea break. It was decided in the best interests of all participants (players and umpires) that a 30-minute tea break would be used in 2017/18.

Moved by J Smith and seconded by W Barron

Carried

The following start times were discussed at length by the Board with the aim of providing some consistency across grades.

Division 1 – Two Day

Start 1.00pm

Drinks 2.10 (20 overs)

Tea 3.20-3.50 (40 overs)

Drinks 5.00 (60 overs)

Close 6.10 (80 overs)

Divisions 2 and 3 – Two Day

Start 1.00pm

Drinks 2.10 (20 overs)

Tea 3.20-3.50 (40 overs)

Drinks 4.45 (56 overs)

Close 5.45 (72 overs)

Divisions 1, 2 and 3 – One Day (40/40 overs)

Start 12.30pm

Drinks 20 overs

Tea 3.05-3.35

Drinks 20 overs

Close 6.10

One Day Division (35/35 overs)

Start 1.00pm

Drinks 17 overs

Tea 3.15-3.45

Drink 17 overs

Close 6.00

Start times were moved by J Smith and seconded by F Scardifield

Carried

All other By-Law amendments were moved by W Barron and seconded by J Smith

Carried

Other changes to be added include;

- Within the T20 laws, 'front foot' must be removed from the free hit for a no-ball reference



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- The WASTCA logo on the playing shirts must be added with a transition period ready for the 2019/20 season

Action: Rules and Competition committee to make amendments as above

7.6 UMPIRES

The Board was asked to consider the approval of the purchase of a Match Officials Self-Assessment tool which is linked to the WACA at a cost of \$150. **Carried**

W Barron advised that the recruitment advertisement on Facebook will run until the end of September and that Umpire numbers are encouraging at this point.

The aim is to have 2 umpires in the top three grades this season.

Moved by S de Alwis and seconded by J Smith

Carried

ISC are producing Umpire jackets which will be pre-ordered and paid for by the umpires.

7.7 GROUNDS

The Chair advised that the four committee members would each have a geographical area to look after regarding ground monitoring throughout the season. This system along with improved communication with clubs around expectations will see an improvement in playing conditions.

A draft covers policy and a home grand final policy to be finalised and circulated prior to the next Board meeting

Action: S Glover and F Scardifield to develop the policies

Additional discussion occurred about the season fixtures and utilising the recent club survey to assist

Action: The Competition Administrator to forward grading and fixture structure to clubs by Saturday 16 September.

7.8 CRICKET WEST

Cricket West will host its next strategic planning session on Monday 18 September at the WACA Ground at 6pm.

Action: F Scardifield and V Del Prete to attend on behalf of the WASTCA

7.9 ASSOCIATION TEAMS

No report tabled.

8. NEXT MEETING AND CLOSURE

The Chair closed the meeting at 8.07pm.



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The next Board Meeting to be held on Wednesday 11 October 2017 at the WACA Ground at 6.00pm.

Confirmed
Chairman